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MB-7

M.B.A. (1st Sem.) (FT) Examination-2015-16

COMPUTER APPLICATION

Paper - CP - 107

Time Allowed : Three Hours

Maximum Marks : 80

Note : All questions are compulsory.

Section 'A'

Short Answer Type Questions

Note : 1. Attempt any four questions out of 8 Each questions carries 8 marks.

2. Assume your own data/conditions wherever required.

Q.I Discuss the role of operating system as manager in brief.

Q.II Discuss need and importance of e-commerce in modern marketing.

Q.III Describe Pivot tables with the help of an example.

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Q.IV Describe use of following built in functions.

1. FV ()
2. PV ()
3. RATE ()
4. MEAN (), MODE (), MEDIAN ()

Q.V What is 'Auto format'? Discuss with example.

Q.VI What do you understand with guided and unguided transmission media? Explain.

Q.VII Describe mail merge in MS-WORD with example.

Q.VIII Write step wise step procedure to create a ppt presentation to explain your business plans. Use as many as options to make your presentation effective.

Section 'B'

Long Answer Type Questions 3x16=48

Q.IX Discuss role of Antivirus and firewall in electronic data processing. List some of the virus and their characteristics and process of fire wall protection in brief.

Q.X Write complete procedure to creates a website of an organisation. How to take domain name,

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space and prerequisite conditions? How to upload and register with search engine? Describe.

Q.XI Create a worksheet to prepare salary sheet of an organisation with following conditions using what of analysis.

1. Calculate DA 30% for class I, 50% for class II and 55% for class III & IV employee.
2. Deduct income tax 12% of Basic and 'DA'.
3. Add HRA 15% to all employees not having house facility. (provided by organisations).
4. Calculate total and net salary payable.
5. Round of all data.

Q.XII Write complete procedure of mail merge using Excel and Outlook.

Q.XIII Suggest H/w and software required to establish network and internet connection at your organisation. Discuss use of each product in brief.